Sage UBS Inventory & Billing - 9.9.3.9 and above

-For SST & Non-SST Registered Person is advice to upgrade your version.

Which is your status?

Status A - I`m SST Registered but I still want to process for GST Billing for previous month.

Status B - I`m SST Registered and I`m finish done for GST Billing, now only process for SST Billing.

Status C - I`m non-SST Registered but I still want to process for GST Billing for previous month.

Status D - I`m non-SST Registered but I still want to process for GST/SST Billing for in case.

Status E - I`m non-SST Registered and I`m finish done for GST Billing.

SUGGESTION TABLE FOR SST SETTING IN SAGE UBS INVENTORY

SAGE UBS INVENTORY	TAX CODE OPTION	MALAYSIA GST	SELECT TAX CODE FROM TAX CODEMAINTENANCE	DEFAULT TAX CODE
SST COMPANY (A)	I STILL WANT GST CODE	☑ Malaysia GST	☑ Select tax code from tax code maintenance	**Tax Code Setting** Default Tax Code for AR Transaction / Default Tax Code for AP Transaction
SST COMPANY (B)	I DO NOT WANT GST CODE	☐ Malaysia GST	☑ Select tax code from tax code maintenance	
NON-SST COMPANY (C)	I STILL WANT GST CODE	☑ Malaysia GST	☑ Select tax code from tax code maintenance	
NON-SST COMPANY (D)	I STILL WANT GST/SST CODE	☐ Malaysia GST	☑ Select tax code from tax code maintenance	**Tax Code Setting** Default Tax Code for AR Transaction / Default Tax Code for AP Transaction
NON-SST COMPANY (E)	I DO NOT WANT TAX CODE	☐ Malaysia GST	☐ Select tax code from tax code maintenance	

After understand your status, please Login to Inventory & Billing System

Housekeeping > Run Setup > General Setup - Tap [Company Profile]

Run Setup

| User Define - Desp. Body / Footer | User Define - Formula | User Define - Item Remark | User Define - Markup Ratio | Directory |

| Company Profile | Stock Valuation | Item Maintenance | Transaction | Account No. | Account No. (2) | Last Used Nos. | User Define - Desp. Header |

Add Header

Increase period by one on/after day   0

- ☑ Use Only 1 set invoice no.
- ☑ Use Only 1 set DO no.
- ☑ Standard auto running
- ☐ Project by bill
- ☐ With bill agent   ☐ With Site
- ☐ Search transaction by date
- ☑ Allow edit name
- ☐ SO has to be verify
- ☐ INV - Always mark update from DO
- ☐ Sales CN - Always mark update from INV
- ☐ Sales DN - Always mark update from INV
- ☐ Purchase CN - Always mark update from SI
- ☐ Purchase DN - Always mark update from SI
- ☐ Purchase Return - Always mark update from SI

Add Body

- ☑ With per item tax
- ☑ With per item discount
- ☐ With price in DO
- ☐ Compulsory location
- ☐ Allow edit amount
- ☐ Batch Code/Other Charges
- ☑ Allow change in 2nd unit factor
- ☐ Allow create code during transaction
- ☐ Display cost code during transaction
- ☐ Transfer note based on selling price
- ☐ Compulsory Serial No.
- ☑ Allow qty RC exceed qty outstanding PO
- ☐ Select tax code from tax code maintenance

- ☐ 3 levels discount
- ☐ Default service
- ☐ Default change unit
- ☑ Round off on item discount
- ☐ Round down on item amount
- ☑ Tax on discounted amount
- ☐ Update latest price

Add Footer

- ☐ Compulsory footer
- ☐ Exchange rate on invoice total
- ☐ Dis 2 : Discount on Invoice Net + Discount
- ☐ Tax2 : Tax on Invoice Net + Tax
- ☐ Activate BNM Rounding Mechanism

- ◉ 1. Get category discount percentage from customer
- ○ 2. Get category price & discount percentage from item
- ○ 3. Get discount percentage from class code
- ○ 4. Get discount percentage from transaction

Condition for not updating stock balance

`(TYPE ='INV ' AND GENERATED ='Y') OR UD_QTY ='N'`

OK

Cancel

Example if you Tick & Untick for - Select Tax Code from Tax Code Maintenane

-Screen for UNTICK during Billing Transaction

-Screen for TICK during Billing Transaction

- This is not allow for one(1) Billing Transaction
mix-up two(2) type of Different Era Tax Code

INV I0000005 - A COMPANY - 3000/A01 - 02/09/2018

Item No.		Exclusive
Description		
Remark 1		On Hand	0 UNIT
Remark 2		Quantity	1
Remark 3		Price	0.00
Remark 4		Amount	0.00
Location		Tax Code	0.00	0.00
Unit Of Measure		Why Free?	

NOTE : System is not allowed to enter SST code and GST code in the same transaction.

Message

Not allow to save GST tax code and SST tax code in same document.

OK

Cost		
Selling		Change Unit
		Total Up

	Item	Description	Qty		Price	Amount
1	001	001	1	UNIT	200.00	200.00
2	001	001	1	UNIT	200.00	200.00
3	001	001	1	UNIT	200.00	200.00

| Add | Edit | Insert | Delete | Save | Print | Accept | Cancel | Footer | 600.00 |

Housekeeping > Run Setup > Administrative Tools - Tap [Setting 2]
-Default Tax Code will be [Blank] for those Non-SST Registered
-**Default Tax Code for AR** will be [SV-0] for those SST Registered - Service Tax
-**Default Tax Code for AR** will be [ST10] for those SST Registered - Sales Tax

Administrative Tools

| Setting | Setting 2 | Tools | Tools 2 |

Housekeeping > Run Setup > Administrative Tools > Setting 2

Date Expired   12/12/3069

☐ Remove Audit Trail Of Modification/Deleted Transaction

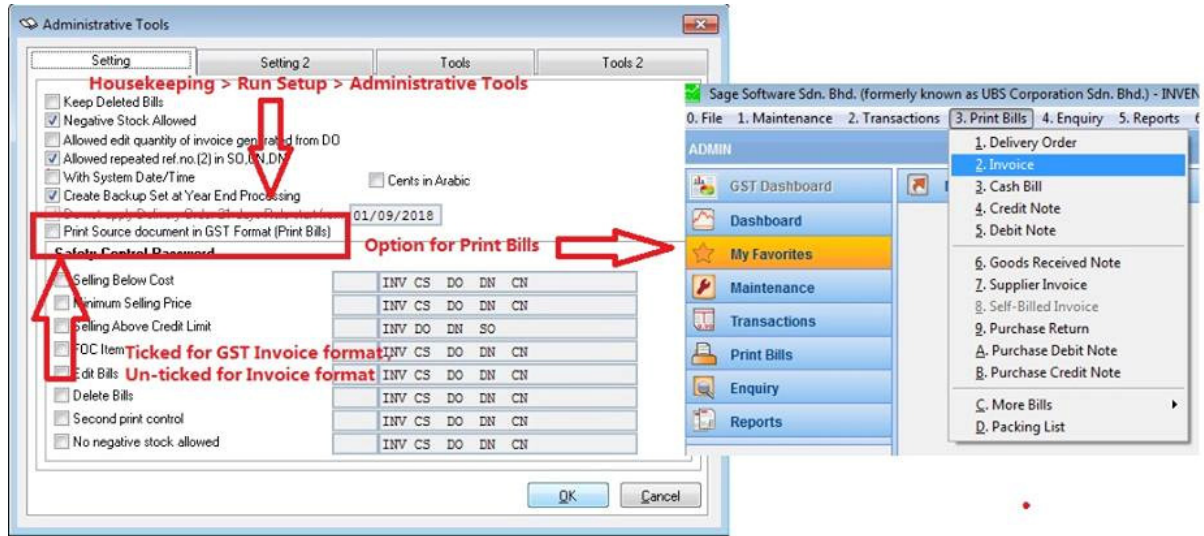**Tax Code Setting**
Default Tax Code for AR Transaction
Default Tax Code for AP Transaction

⬆
Remove Default Tax Code

Cost Allowed Pin   01234

OK   Cancel

Housekeeping > Run Setup > Administrative Tools - Tap [Setting]

Document create by **Ideal Perfect Computer Sdn Bhd** - 03/09/2018
Special Thank for Mr Yong See Kuan